

**MINUTES (DRAFT)**

Directors present: Robert Sword (Chair), Asher Haynes, Ian Horton, Robert Peacock, Stephen Parker, Cllr Subash Sharma, Dave Evans, Terry Smithson, Martha Cattell

Apologies: Lottie McFarlane, Gillian Astbury, Robert Weatherly, Anne Mead

Members present: Sharon Graves (proxy), Vanda Inman (proxy), Denis Jeffrey (proxy), Sunni Parker (proxy), Jane Peacock (proxy), Claire Rodway (proxy), Wendy Roughley (proxy), Julie Stewart (proxy), Hazel Thompson, Stuart Thompson, David Barry, Pam Caton, Andy Sharp, Sue Louth, Christine Evans, Roger Crowther, Janet Burgess

Public present: Kate Miller, Janet Frank

In attendance

Jennifer Hobson – Finance Administrator and Company Secretary  
Paul Thompson – Community Woodland Manager  
Tom Webborn – Woodland Heritage Project Officer

1. Welcome and Introduction:

Robert Sword, Chair welcomed everyone and introduced Tom Webborn as the recently appointed Woodland Heritage Project Officer and Jennifer Hobson as the recently appointed Finance Administrator and Company Secretary. He also confirmed the appointment of Gilian Astbury as the Events and Outreach Project Officer.

2. To receive and approve the minutes of the AGM held on 15 September 2021

The minutes of the AGM held on 15 September 2021 were **APPROVED** unanimously.

3. To receive the accounts for the year ended 31 October 2021

The accounts for the year ended 31 October 2021 were **APPROVED** unanimously.

4. To reappoint Ashby Berry Coulsons as the Company's Accountant for another year

The reappointment of Ashby Berry Coulsons as the Company's Accountants was **APPROVED** unanimously.

5. Confirmation of Member Directors

There were two vacancies on the Board of Directors and just two candidates, meaning no election was required. Robert Peacock was automatically re-appointed as a Member Director. Robert Weatherley was automatically appointed as a Member Director.

Robert Sword gave a Chairman's Overview of the year up to 31 October 2021.

6. Retirement/resignation of Robert Sword (Chair)

Robert Sword announced his retirement as both the Chairman and a Director due to moving away from the area. He expressed his thanks to all those who had been heavily involved over the 9 years that he had been a Director on the board. Robert confirmed that his successor would be appointed at the next Board meeting.

7. Opportunity for questions and answers

The Chair offered the opportunity for questions and answers – none.

Other

- Guest Speakers:
  - Tom Webborn (Woodland Heritage Project Officer)

Tom gave a presentation outlining his role at RWCE, his achievements so far and his hopes and expectations for the future.

After a Q&A session, the meeting was closed.